

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

August 16, 2017

Village Hearthstone

12:00 PM

1) CALL TO ORDER: Jennifer Kohlberg called the meeting to order at 12:09 PM.

ROLL CALL: Present were Jennifer Kolberg, Jennifer Schmidlkofer, Shannon Shinsky, Joanne Moehr, Doug Neils. Also present were Nick Madison and Karen Novy, as non-voting members. Absent was Tim Hanson, Linda Alger, Callie Barribeau, Cheryl Welch, Wendy Allen, Jason Ruebl and Lori Gosz. Chamber member invite was not available.

2) APPROVAL OF THE AGENDA:

Motion –Joanne Moehr made a Motion to Approve the Agenda. Seconded by Jennifer Schmidlkofer. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –July 2017 Minutes.

Motion – Added Jennifer Schmidlkofer’s daughter to minutes. Joanne Moehr made Motion to Approve Minutes. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT: Jennifer Kohlberg: N/A

5) SECRETARY-TREASURER REPORT:

Karen Novy presented August Secretary’s report and July’s Treasurer Financial Report. Savings \$17,746.44; Chamber Bucks \$158.24 and PayPal Acct. 1327.15

Motion – Joanne Moehr made a motion to approve the Secretary & Financial Reports. Seconded by Doug Neils. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee: (Board Liaison Doug Neils):

a. Shop Local/Coupon Book: Karen Novy e-mailed 2 names to Joanne Moehr and she shared the list with Doug Neils for this committee. They are both going to contact the people.

b. Chamber Bucks:

B. Membership Committee: (Board Liaison Joanne Moehr). Joanne Moehr asked if we have Chamber folders to put information in. Karen Novy said no but the city has them.

C. Website Committee: (Board Liaison Karen Novy) Karen Novy met with Keith Krepline regarding adding a chamber member of the month page and gave him all the info. Still waiting for results.

7) NEW BUSINESS:

A. Next Meeting: The next meeting will be held at the New Hope House in Brillion and food from Dairy Queen on September 20 at noon.

B. Invite Chamber Member to Meeting: N/A

C. After 5 Social Event: Karen Novy mentioned that Bakkheia has changed the date to August 17 for their After 5 date. He has 16 people signed up and 2 board members stated that they will attend. Brillion Power Equipment may possibly have one in fall and Doug Neils would like to be involved.

D. Golf Outing: Karen Novy mentioned that the income was \$7965 and expenses were \$3976.48 with a net of \$3988.82. It would have been more but we did not have the chip in the toilet which last year brought in

\$240 and we had to pay \$520 cash taken from the 50/50 raffle to Rob Jensen; which in turn paid Jim's Carts. He receives a discount if paid in cash. The board discussed this cash issue and decided that next year we should receive an invoice. Karen will ask Rob for one for this year.

Karen also stated that she needs more volunteers for next year. She sent out numerous requests stating how many hours and the duties and received no offers. So Karen had her children help out and they made \$635 on the 50/50 raffle. Jennifer Kohlberg suggested that next year the board may make phone calls to get volunteers.

- E. Fall Banquet:** Karen Novy mentioned that the Fall Banquet is booked at Cobblestone and the 2 comedians are booked for the event. They perform impromptu acts. Karen will send out invites to the membership around mid-September.
- F. Fall Fest:** Jennifer Kohlberg stated that there will be no Fall Fest this year. It is not justified by the number of people that participated last year. Jennifer stated that the Nature Center will have the Pumpkin Walk and she would still like the busing from the Ariens museum in town and is working on accomplishing that.
- G. Replacement for Board Member:** The board is now looking for Cheryl Welch's replacement on the board. For the next meeting Karen Novy will figure out how many board members are needed for nominations at the Fall Banquet and check out the Vice President info.

8) OLD BUSINESS:

- A. Review By-laws, Budgets and Audit Accounts including Payroll:** Joanne Moehr mentioned that she met with Karen Novy regarding the quarterly audit and all is well.

9) **RDA: - Lori Gosz-** Not available.

10) **CITY OF BRILLION: - Lori Gosz –** Not available

11) SCHOOL DISTRICT UPDATE: – Nick Madison- Nick announced that school will begin on September 1st. He questioned what the Chamber would have to offer as a welcome packet to all of his new employees/teachers. Joanne Moehr stated that this is something the membership committee is working on along with the city of Brillion. This packet would include any leftover coupons, and a listing of Brillion events/calendar (which was suggested by Shannon Shinsky).

Nick questioned how the chamber could be part of the solution of keeping people here to live and work in the community. Jennifer suggested that this should be on the agenda for the next meeting. Nick Madison suggested that we invite Bob Endries to our next meeting as well. Nick will call him and set it up.

ADJOURNMENT: Motion Doug Neils moved to adjourn. Seconded by Joanne Moehr. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:15 pm

Respectfully Submitted; Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce