

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

May 17, 2017

Brillion Public School

12:00 PM

1) CALL TO ORDER: Jennifer Kolberg called the meeting to order at 12:09 PM.

ROLL CALL: Present were Jennifer Kolberg, Jennifer Schmidlkofer, Linda Alger, Shannon Shinsky, Joanne Moehr, Tim Hanson, Doug Neils. Also present were Karen Novy, Jason Ruebl, Nick Madison and Lori Gosz as non-voting members. Absent was Cheryl Welch, Wendy Allen. Chamber member invite was Terry Meetz.

2) APPROVAL OF THE AGENDA:

Motion – Jennifer Schmidlkofer made a Motion to Approve the Agenda. Seconded by Joanne Moehr. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –April 2017 Minutes.

Motion – Joanne Moehr made Motion to Approve Minutes. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT: Jennifer Kolberg: Jennifer reported that she presented the 1st Dollar Award to Brillion Power Equipment.

5) SECRETARY-TREASURER REPORT:

Karen Novy presented May Secretary’s report and April’s Treasurer Financial Report. Savings \$18,423.59; Chamber Bucks \$318.24 and PayPal Acct. 1867.14

Motion – Jennifer Schmidlkofer made a motion to approve the Secretary & Financial Reports. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee: (Board Liaison Doug Neils):

a. Shop Local/Coupon Book: Linda Alger contacted New Hope and Karen Novy contacted Bullseye for t-shirts quotes. Both companies agreed to donate the t-shirts if they could have their name placed on the sleeve. So Jennifer Kolberg placed both the names in the a hat, and New Hope’s name was pulled out. Karen will send the info to New Hope to get the t-shirt project going. There will be 18 shirts in the bright yellow color ordered. Karen will also send out an e-mail asking if any of our chamber members would like to volunteer.

b. Chamber Bucks:

B. Membership Committee: (Board Liaison Joanne Moehr). Karen Novy was still waiting to hear back from Doug Buboltz regarding two possible members for this committee. Joanne would like a copy of the membership forms to enter onto the website. Karen Novy mentioned that it was already done and that if there are any discrepancies it is because the info was not on the forms.

C. Website Committee: (Board Liaison Karen Novy) Keith Krepline did not show up again at the meeting that Karen Novy scheduled.

7) NEW BUSINESS:

A. Next Meeting: The next meeting will be held at the Brillion Nature Center and food by McDonalds on June 21 at noon.

B. Invite Chamber Member to Meeting: Terry Meetz from Custom Plating was our guest for the meeting. Terry shared with us that he bought the business from his dad 13 years ago when there was only 2 employees. Now he has 12 employees and doing business all over the world. He goes to 40 shows a year all over the country. He would be interested in Chamber After 5 possibly next spring. Jennifer Kolberg suggested adding their business on our website when the page is completed.

Jennifer Kolberg suggested to add chamber businesses as links on our Facebook page.

- C. After 5 Social Event:** Karen Novy reminded everyone that the State Bank of Chilton's program is today. Bakkheia's will be in summer and possibly Brillion Power Equipment in fall.
- D. Golf Outing:** Karen Novy mentioned that she scheduled a golf meeting and only had one person attend again. She is going forward with sending out the sponsorship forms shortly.
- E. Fall Banquet:** Karen Novy presented info on a local comedy club/motivational group for the fall membership banquet. There was a lengthy discussion on how the attendance is becoming less each year and having a speaker verses entertainment. The comment was made to promote the banquet at the Chamber golf outing in July. A motion was made to continue with the banquet and for Karen to call the comedy club group with a limit of \$250 by Joanne Moehr. Seconded by Doug Neils. Call vote taken. Motion carried unanimously.
- F. School Letter of Retirement:** Karen Novy announced that Carole Rajkovich will be retiring from school and will be honored at a banquet in June. Karen had asked if there was someone available to present our letter and Chamber Bucks to Carole. Joanne Moehr volunteered to be the representative for the Chamber.

8) OLD BUSINESS:

- A. Review By-laws, Budgets and Audit Accounts including Payroll:** Joanne Moehr reported that she and Karen Novy met this month to go over the bank reconciliation and all went well. Joanne also suggested that it is not necessary to meet monthly but quarterly would be the future recommendation.

9) RDA: - Cheryl Welch- Not available.

10) CITY OF BRILLION: - Lori Gosz – Lori shared with us about a Fox Cities Partnership program formed by the Fox Cities Chamber. This group helps expand businesses in the area which includes Brillion. Lori thought this would be a good group to be a part of. They have lunch & learn and breakfast & learn functions. Lori will pass along the contact information for us to look into further.

11) SCHOOL DISTRICT UPDATE: – Nick Madison- Nick Madison spoke about the Stem Center Open House on May 1st. It was well attended with approximately 300-400 people.

ADJOURNMENT: Motion Doug Neils moved to adjourn. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:28 pm

Respectfully Submitted

Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce