

**BRILLION CHAMBER OF COMMERCE  
BOARD MINUTES**

**February 15, 2017**

**Braun's Deer Run**

**12:00 PM**

**1) CALL TO ORDER:** Jennifer Kolberg called the meeting to order at 12:10 PM.

**ROLL CALL:** Present were Jennifer Kolberg, Wendy Allen, JoAnne Moehr, Linda Alger, Shannon Shinsky, Tim Hanson, Doug Neils, Cheryl Welch and Callie Barribeau. Also present were Karen Novy, Jason Ruebl and Nick Madison as non-voting members. Absent was Jennifer Schmidlkofer and Lori Gosz.

**2) APPROVAL OF THE AGENDA:**

**Motion** – JoAnne Moehr made a Motion to Approve the Agenda. Seconded by Doug Neils. Call vote taken. Motion carried. Agenda Approved.

**3) APPROVAL OF MINUTES –January 2017 Minutes.**

**Motion** – Doug Neils asked about an outstanding check for the Jaycees. Karen Novy will look into it further. Doug Neils made Motion to Approve Minutes. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously.

**4) PRESIDENT'S REPORT: Jennifer Kolberg:** Jennifer commented that she attended the Collins State Bank's Grand Opening and also presented the 1<sup>st</sup> Dollar Award. She also mentioned that they hoped that the Chamber would have had more presence there.

**5) SECRETARY-TREASURER REPORT:**

Karen Novy presented February Secretary's report and January's Treasurer Financial Report. Savings \$17,795.22; Chamber Bucks \$308.24 and PayPal Acct. 1884.50

**Motion** – Tim Hanson made a motion to approve the Secretary & Financial Reports. Seconded by Doug Neils. Call vote taken. Motion carried unanimously.

**6) COMMITTEE REPORTS:**

**A. Retail Committee:**

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**c. Shop Local/Coupon Book:** The coupon book is complete with 23 coupons and 7 advertisements. They will be available for the Wine, Beer, Cheese & Chocolate Tasting Fundraiser on Saturday. We will also disperse 20 books per retailer that is in the book for them to hand out and will be dispersed at the Brillion parade in June as well. Karen Novy mentioned that there were a few of the businesses that participated in the book that have not sent in their membership. She will send out a reminder. Also there were 2 members that bought a second advertisement and she will send an invoice to them as well.

**B. Membership Committee:**

**C. Website Committee:** Keith Krepline volunteered to be on this committee. We will invite him to our next meeting to discuss this further. Jason Ruebl reminded the board that all major changes to the website has to have the board approval.

**D. Chamber Bucks Committee:** Jason Ruebl mentioned that the list of Chamber Bucks listed on the website looked small. Karen Novy will go through all the membership forms again to make sure it is up to date.

**E. Membership Surveys:** Jason Ruebl suggested that a committee should be formed to go thru the surveys. No further response was made.

**7) NEW BUSINESS:**

- A. Next Meeting:** The next meeting will be held at the Brillion Community Center with food from Hunan on March 15 at noon.
- B. Invite member to Meeting:** Brillion West Haven was invited but did not receive a response back from them.
- C. After 5 Social Event:** Karen Novy sent out a request to all of our members asking for any interest since we are now opening this program as a social networking program and not just for new businesses. She received one request from State Bank of Chilton for May 17<sup>th</sup>.
- D. Beer Wine & Cheese Committee:** Karen Novy received an update from Dana Hoyer. Dana stated that things were on schedule, received 5 large donations from Ariens, Weiting Funeral Home, Edward Jones, Blue Harbor, Zander Press, NEW Insurance Financial, State Farm and Romenesko Dentistry. They would gladly use 2 volunteers from our board and Linda Alger and Carrie Barribeau volunteered to help.
- E. 2017 Membership Mailing Update:** Karen Novy said that membership dues are still coming in.
- F. Citizen Concern:** Karen Novy received a call from a citizen regarding the car wash in town. This citizen was wondering how to get ahold of the owner since she has not received a response from the number posted on their sign. The board just stated that since the car wash is not a member that there was no way for us to be involved and that the next step maybe the police for false advertising.

**8) OLD BUSINESS:**

**A. Review By-laws, Budgets and Audit Accounts including Payroll:** At this meeting we reviewed Article X and all was well. (Be sure to add a revised date when the review is complete.) JoAnne Moehr and Al Scharf agreed to audit the Chamber's accounts. Karen Novy will send all the info to her.

**9) RDA: - Cheryl Welch-** Cheryl reported on the 3<sup>rd</sup> meeting regarding the HUB, a feasibility study on housing and redevelopment of City Hall. There is also a study regarding the possibility of the Fire & Police Dept. relocation on Hwy. 10.

The RDA had a tour of the Iron Works building and they are currently working with the DNR.

**10) CITY OF BRILLION: - Lori Gosz –** Lori was not available.

**11) SCHOOL DISTRICT UPDATE: – Nick Madison-** Nick spoke about the STEM center and that it is almost finished with an open house possibly May 1<sup>st</sup>. It has taken nearly 4 years to complete and is a unique facility that allows lab space for children.

**ADJOURNMENT: Motion** Linda Alger moved to adjourn. Seconded by Wendy Allen. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:28 pm

Respectfully Submitted

Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce