

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

January 12, 2017

Bakkheia & Heirloom Kitchens

5:00 PM

1) CALL TO ORDER: Jennifer Kolberg called the meeting to order at 5:08 PM.

ROLL CALL: Present were Jennifer Kolberg, Wendy Allen, JoAnne Moehr, Linda Alger, Shannon Shinsky, and Cheryl Welch. Also present were Karen Novy and Lori Gosz as non-voting members. Absent was Jennifer Schmidlkofer, Tim Hanson, Doug Neils, Callie Barribeau and nonvoting Nick Madison. Visitors were Vineta Caune-Meyer, Jason & Michelle Ruebl, and two from Tadych's Grocery Store. Also present at the social were groups from Primary, State Bank of Chilton and Collins State Bank (for a total of 24 including our board members).

2) APPROVAL OF THE AGENDA:

Motion – JoAnne Moehr made a Motion to Approve the Agenda. Seconded by Linda Alger. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –December 2016 Minutes.

Motion – JoAnne Moehr made Motion to Approve Minutes. Seconded by Cheryl Welch. Call vote taken. Motion carried unanimously.

4) PRESIDENT'S REPORT: Jennifer Kolberg: welcomed everyone to the Chamber social.

5) SECRETARY-TREASURER REPORT:

Karen Novy presented January Secretary's report and November's Treasurer Financial Report. Savings \$17,795.22 Chamber Bucks \$308.24 and PayPal Acct. 1614.23

Motion – Linda Alger made a motion to approve the Secretary & Financial Reports. Seconded by Shannon Shinsky. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee:

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b. Holiday Advertisements:

c. Shop Local/Coupon Book: To date we only have 9 coupons and 11 advertisements. The board agreed to go forward with the coupon book. Make sure to place all the offers in the front. Next year we should start earlier talking to all the members.

B. Membership Committee:

C. Website Committee:

D. Chamber Bucks Committee:

7) NEW BUSINESS:

A. Next Meeting: The next meeting will be held at Deer Run on February 15 in Brillion at noon.

B. Invite member to Meeting: One will be chosen for next meeting.

- C. Beer Wine & Cheese Committee:** Letters had gone out to the vendors and members for donations, information was placed on Facebook and the website. They are needing volunteers for the night.
- D. 2017 Membership Mailing Update:** Karen Novy said that membership dues are still coming in. Jenifer Kolberg mentioned that she spoke with Tamara from Hopscotch, and Tamara said that she was not renewing her Chamber membership and was wondering how she could promote her food.
- E. Calumet County Civic Meeting:** Lori Gosz mentioned that this is a group of people that meet and discuss issues about the county. Jennifer Kolberg said that it was not necessary to pursue this any further.
- F. Saying Good Bye to Outgoing Board Members:** We thanked Jason Ruebl and Vineta Caune-Meyer for their years of service.
- G. Donation Letter for Electrical displays:** Karen Novy had a copy of Brillion's City Donation form for the snowflake lights that were purchased through the Beer Wine and Cheese funds. The city requested that we complete this form. Karen Novy asked the questions on the form and the board helped complete it. She will send it to the city once it is completed.

8) OLD BUSINESS:

A. Review By-laws, Budgets and Audit Accounts including Payroll: At this meeting we reviewed Articles VIII and all was well. (Be sure to add a revised date when the review is complete.) JoAnne Moehr and Al Scharf agreed to audit the Chamber's accounts.

9) SCHOOL DISTRICT UPDATE: – Nick Madison was not available.

10) CITY OF BRILLION: - Lori Gosz – Lori spoke about the reorganization of positions at the city, including Cheryl Welch who will now be consulting for the RDA. Lori Gosz will now be representing the city of Brillion at the future Chamber Board Meetings. A new department head will be chosen for the Public Works.

Cheryl Welch asked to place the RDA on all future chamber agendas. The next RDA meeting will be Jan. 31 at 2:00 at the BCC. They will be discussing steps on moving forward with the HUB area and how to improve the downtown buildings.

ADJOURNMENT: Motion Linda Alger moved to adjourn. Seconded by Wendy Allen. Call vote taken. Motion carried unanimously. The meeting adjourned at 5:48 pm

Respectfully Submitted
Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce